



Coningsby Town Council's Policy on

Removal of Wreaths from the War Memorials

Locations:

Highstreet Coningsby, layby
Dogdyke Road cemetery

1. Purpose

This policy sets out the Town Council's approach to the respectful removal and disposal of commemorative wreaths placed at the War Memorials (locations listed above). The aim is to balance public respect and remembrance with the need to maintain the memorial's dignity, appearance, and safety.

2. Scope

This policy applies to all wreaths placed at the War Memorials following acts of remembrance, including Remembrance Sunday, Armistice Day, and other commemorative occasions.

3. Principles

The War Memorial is a place of dignity and respect.

Wreaths are welcome tributes, but once they begin to deteriorate, they may detract from the memorial's appearance.

The Council will act transparently and consistently, with sensitivity to community expectations.

4. Duration Wreaths Remain in Place

Wreaths placed on Remembrance Sunday and Armistice Day will remain in place for up to four weeks.

Wreaths placed for other commemorations will normally remain for two weeks, unless otherwise agreed.

In special years (e.g. centenaries or significant anniversaries), the Council may extend the display period.

5. Condition of Wreaths

The Council reserves the right to remove wreaths earlier if they become:

Deteriorated, broken, or faded;

A safety hazard; or

Unightly or disrespectful in appearance.



6. Removal Process

Removal will be carried out by the Town Council or its appointed contractor.

Care will be taken not to damage the memorial.

Wreaths will be respectfully collected and either:

Disposed of appropriately; or

Stored for re-use of their central badges (if suitable).

7. Storage / Re-use

Where feasible, the central elements of wreaths (e.g. poppy middles or badges) will be retained for up to 12 months for re-use in future commemorations.

8. Public Information

This policy will be published on the Council's website and noticeboard. Local organisations laying wreaths will be informed of the policy in advance where possible.

9. Exceptions

In exceptional cases (e.g. national mourning, centenary events), the Council may vary the timescales.

If wreaths are laid for a private or family memorial, the Council will seek to liaise with the person/organisation before removal.

10. Review

This policy will be reviewed every three years or sooner if circumstances require.