

# Coningsby Town Council HR & Finance Meeting

## November 20<sup>th</sup>, 2025, at 6:00pm in The Council Office

**In attendance:** With Councillor Kevin Moorhouse, as Chair, Cllrs: Paddy Donnellan, Amanda Bowen, and Matthew Mason.

Clerk – Sarah-Louise Kulwicki

1 member of public.

### 1. **Welcome from Chairman – Cllr Moorhouse**

The chairman welcomed all present.

### 2. **To receive and accept apologies** where valid reasons for absence have been given to the Town Clerk prior to the meeting.

None.

### 3. **To receive declarations of interest under the Localism Act 2011** – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

Cllr Bowen declared an interest in the D.I.V.S.S youth group.

### 4. To discuss the budget proposal prepared for financial year 26/27 and prepare a statement of findings and reasons for any changes for presentation at full Council Nov 27<sup>th</sup>

Proposed, seconded and **RESOLVED** to recommend a 5% increase on all salaries to full council.

Proposed, seconded and **RESOLVED** to recommend an allowance of £1,000.00 for a community event if needed.

Proposed, seconded and **RESOLVED** to recommend an increase in maintenance due to new assets being taken on and maintenance of the raised football pitch.

Proposed, seconded and **RESOLVED** to recommend the council consider a precept of £182,155.19. (21.3%)

### 5. **To set the dates of staff appraisals**

Proposed, seconded and **RESOLVED** to be done the w/c 12<sup>th</sup> January. Chairman of the council and Vice-chair to do the Clerks. Clerk and another councillor to do all other staff members.

### 6. **To review and approve the council's asset register**

Proposed, seconded and **RESOLVED** to approve the asset register with the addition of the CCTV cameras.

7. **To resolve to move into closed session as required**- Under the Public Bodies (admissions to meetings) Act 1960 and the Local Government Act 1972, ss 100 and 102

Proposed, seconded and **RESOLVED** to move into closed session.

- a) To discuss future employment developments and appointments as required.

Proposed, seconded and **RESOLVED** to advertise for a assistant clerk, experience preferred as training can be given. Council would like someone willing to work towards the CILCA qualification. 10 hours per week at £15.08 per hour.

8. **Next meeting of HR and Finance** - March 12<sup>th</sup>, 2026

**The meeting closed at 7:30pm**