

CONINGSBY TOWN COUNCIL



Integrity, Objectivity, Accountability, Openness, Honesty, Leadership

Thursday 27th November 2025

You are hereby summoned to a meeting of the above Council which will be held at **Coningsby Community Hall 7.30pm**

Public and Press are welcome to attend.

clerk@coningsbytowncouncil.gov.uk

Public forum Fifteen minutes are allocated if needed prior to official meeting; for members of the public to ask questions or make short statements to Council.

Clerk to Council Sarah-Louise Kulwicki

20-11-2025

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Meeting Agenda

25/26- 93. Welcome from Chairman

25/26- 94. To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

25/26- 95. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

25/26- 96. Reports from County Councillor & District Councillors if in attendance.

25/26- 97. Notes previously circulated from October 23rd, 2025, meeting – to resolve as correct record

25/26- 98. Notes previously circulated from 19th November 2025, extraordinary meeting – to resolve as correct record

25/26- 99. Notes previously circulated from 20th, November 2025, HR and Finance meeting – to resolve as correct record

25/26- 100. Budget Proposals required – to approve precept request for 2026/2027 and budget

25/26- 101. Youth Group – update from Cllr Bowen

25/26- 102. To consider request from Lincs Police - for extended lighting on the Allan Barker to decrease anti-social behaviour

25/26- 103. To consider fee reduction request for Skate Jam

25/26- 104. Finances - To consider and approve payments as listed record payments, November 2025 – list with Councillors and October 2025 bank reconciliation x 5 accounts

25/26- 105. Planning applications and decisions

- a) Ref: 03370/25/FUL - Planning Permission - Extension to existing dwelling to provide additional living accommodation. Farm Cottage Reedham Lane Coningsby Lincolnshire LN4 4RX. Full planning permission has been given.

25/26- 106. Clerk's report

1. Lease for hall car park, custodian Trustee docs now signed with solicitor, awaiting update.

25/26- 107. To review the following policies, statements and procedures:

- a. Accessibility statement to be reviewed
- b. Code of Conduct and to confirm Civility and respect for new councillors
- c. Investment Policy to be adopted
- d. Publication Scheme to be adopted
- e. Disciplinary policy to be reviewed
- f. Grievance Policy to be reviewed
- g. Complaints procedure to be updated
- h. Health and Safety policy to be adopted
- i. Data Breach Policy to be adopted
- j. Records retention Policy to be adopted
- k. IT policy to be adopted
- l. Privacy Policy/Notice to be adopted
- m. Subject access request procedure to be adopted
- n. GDPR Security compliance checklist to be completed by each councillor