

Coningsby Town Council Meeting

June 26th at 7:30pm in Coningsby Community Hall

In attendance: With Councillor Matthew Mason as Chair, Cllrs: Kevin Moorhouse, Paddy Donnellan, Tabby Bannister, Mary Walker and Ray Evison.

Clerk – Sarah-Louise Kulwicki

District Councillor Martin Foster

County Councillor Sean Matthews

Public forum – 2 members of public in attendance, no comments.

25/26- 31. Welcome from Chairman

The Chairman welcomed all present and thanked them for coming.

25/26- 32. To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

Apologies received from Cllr(s) Chris Waites, Glyn Olive, Amanda Bowen, Tracey Firth, Ruth Sharples and District Cllr James Knowles.

Proposed, seconded and **RESOLVED** to accept the apologies for absence and reasons given.

25/26- 33. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None.

25/26- 34. Notes previously circulated from May 22nd, 2025, meeting – to resolve as correct record

Proposed, seconded and **RESOLVED** to approve the notes from 22nd May as minutes and signed by the Chairman.

25/26- 35. Notes previously circulated from Sports Development, Pavilion and Football Club Working Group meeting – to resolve as correct record

Proposed, seconded and **RESOLVED** to approve the notes from 5th June 2025 as minutes and signed by the Chairman.

25/26- 36. Notes previously circulated from burial board and amenity working group meeting – to resolve as correct record

Proposed, seconded and **RESOLVED** to approve the notes from 19th June 2025 as minutes and signed by the Chairman.

25/26- 37. Reports from County Councillor & District Councillors if in attendance.

County Cllr Matthews told the Council that he is now officially the leader of LCC. He gave an update on the path running along side St Michael's School, which detailed it was paid for by grant funding and he is working on getting some signage put up here.

There is a public consultation going out for double yellow lines on Silver Street and he hopes to get more attendance from traffic enforcement in the area. He also touched on local government reorganisation and has faith that Coningsby as one of the bigger parishes will manage with the new workload. He also passed on thanks from RAF Coningsby to the local community for all their support.

Cllr Walker asked if anything could be done about the parking area outside Best Pizza and Kabab house as people reverse onto a very dangerous bend. Cllr Matthews said he would investigate this and report back.

Cllr Foster wanted to make the Council aware that more responsibilities will be put on Town Council when the reorganisation takes place. He told all there is a funding event on the 9th of July at 6pm in the Hub in Horncastle which would be worth attending to see what grants are out there to support this parish.

Cllr Foster also informed all the Tattershall Household Waste and Recycling Centre is opening a paint recycling store where community groups can come and get paint, which people no longer want, for free.

25/26- 38. Youth Group – update from Cllr Bowen

No updates.

25/26- 39. Finances - To consider and approve payments as listed record payments, June 2025 – list with Councillors. May 2025 bank reconciliation x 5 accounts

Proposed, seconded and **RESOLVED** to approve the payments for June and the bank reconciliations for May.

Coningsby Town Council

Listing of transactions dated between 01/06/2025 and 30/06/2026

Income:

Voucher	Date	Description	Net	VAT	Total
1111	19/05/2025	B16	750.00	0.00	750.00
1140	27/05/2025	snacks	-5.83	-1.17	-7.00
1141	14/05/2025	Fraud refund for 1083	15.83	0.00	15.83
1142	27/05/2025	Memorial Epton	300.00	0.00	300.00
1143	02/06/2025	MUGA hire	40.00	0.00	40.00
			<u>1,100.00</u>	<u>-1.17</u>	<u>1,098.83</u>

Expenses:

Voucher	Date	Description	Net	VAT	Total
1108	26/06/2025	Defib AB Parts	-155.15	-31.03	-186.18
1109	26/06/2025	Folders for accounts	-17.41	0.00	-17.41
1110	26/06/2025	ink via SK	-11.87	0.00	-11.87
1112	14/05/2025	Water rates	-43.04	0.00	-43.04

1113	26/06/2025	Hall hire May	-24.00	0.00	-24.00
1114	26/06/2025	Summer bedding plants	-154.17	-30.83	-185.00
1115	19/05/2025	vacuum	-240.85	-48.17	-289.02
1116	02/06/2025	Phone and Broadband	-206.75	-41.35	-248.10
1117	22/06/2025	Play area inspection training	-78.00	-15.60	-93.60
1118	02/06/2025		-169.36	-33.87	-203.23
1119	26/06/2025	Various	-177.53	-35.51	-213.04
1120	26/06/2025	Mole control	-350.00	-70.00	-420.00
1121	26/06/2025	Keys/bolts	-34.69	-6.94	-41.63
1122	26/06/2025	Internal Audit	-69.00	0.00	-69.00
1123	22/06/2025	Defects release	-998.55	-199.71	-1,198.26
1124	22/06/2025	April grass	-1,465.83	-293.17	-1,759.00
1125	22/06/2025	May grass cutting	-1,465.83	-293.17	-1,759.00
1126	26/06/2025	Grass cutting	-326.00	0.00	-326.00
1127	06/06/2025	Mobile Phone	-31.00	-6.20	-37.20
1128	16/06/2025	Water rates	-47.65	0.00	-47.65
1129	17/06/2025	Pav electric	-342.64	-68.53	-411.17
1130	09/06/2025	stamps	-257.00	0.00	-257.00
1131-1136	16/06/2025	Salaries	-3,580.00	0.00	-3,580.00
1133	16/06/2025	PAYE	-1,283.47	0.00	-1,283.47
1137	16/06/2025	NEST pension	-474.50	0.00	-474.50
1138	30/05/2025	Fees	-4.25	0.00	-4.25
1139	26/06/2025	Membership fee	-22.00	0.00	-22.00
1144	26/06/2025	New mouse	-5.82	0.00	-5.82
1145	26/06/2025	Planter stickers	-159.90	-31.98	-191.88
			-12,196.26	1,206.06	-13,402.32

25/26- 40. To consider the installation of 2 additional CCTV cameras

Proposed, seconded and **RESOLVED** to purchase 2 new cameras for the Alan Barker recreation ground.

25/26- 41. Councillor access to Town Office – to decide on responsible person(s)

Proposed, seconded and **RESOLVED** for all Cllrs present to have access to the Council Office.

25/26- 42. Planning applications and decisions

1. Ref: 02319/25/FUL- Planning Permission - Change of use of existing commercial unit to provide a dog daycare unit. LOCATION: Unit 8, Coldham Road, Coningsby, Lincolnshire, LN4 4SE. No comments.
2. National Grid – Public consultation - To upgrade the electricity transmission system between new substations near Grimsby and Walpole. The Project includes a new 400 kilovolt (“kV”) electricity transmission connection of approximately 140 kilometres (“km”) in overall length between two proposed

new substations, Grimsby West 400kV Substation, and Walpole B 400kV Substation. No comments.

25/26- 43. Clerk's report

1. Lease for Hall Car Park, Custodian Trustee docs, Land regs, name change, with solicitors – The Clerk reported that the Solicitor is preparing the documents, for all to sign.
2. Letters to residents on Pilgrim square – consultation for use of amenity land, DRAFT approved and letters are to be circulated.
3. Audit documents have been submitted to PKF.

The meeting closed at 8:10pm

One member of public stayed to discuss a complaint about a neighbour. The Chairman informed him that this is a Police matter not a Council one.

25/26- 44. To resolve to move into closed session as required- Under the Public Bodies (admissions to meetings) Act 1960 and the Local Government Act 1972, ss 100 and 102

Proposed, seconded and **RESOLVED** to move into closed session.

1. Sports Development, Pavilion and Football Club Working Group meeting - recommendations to Council to be decided for action.

- Current hire fees to remain the same

Proposed, seconded and **RESOLVED**, hourly rates of hire, no change.

- To set the annual fee for the Football Club to £1,500.00 (increase of £200.00) which will include 29 Saturday matches, use of football pitch and Pavilion allowance for cup games if needed, 2-hour training session in MUGA for Youth Team and 1 hour training session in MUGA for adults per week with use of the pavilion. No third party hire to be allowed, must be booked directly through the Council.

Proposed, seconded and **RESOLVED**, £1,500 to be paid annually.

- Fencing of a pitch to help reduce dog fouling on pitch, rabbit issues and crowd control.

Council discussed options, and this could be done if funded by the Football Club for the raised pitch only. Coningsby Town Council would need to approve any new structure on Council property before it is erected at a full Council meeting. Design information and photos would need to be provided.

- Repairs to raised pitch to be carried out by Council

Rabbit control measures to be addressed firstly. A second pitch can be marked and used temporarily until this pitch can be brought to a good standard.

- 'No Dogs' sign on tennis court and around play equipment

Proposed, seconded and **RESOLVED**.

- Signs on play equipment to state on CCTV to deter anti-social behaviour

Proposed, seconded and **RESOLVED**.

- Erection of CFC logo in changing room and red coat hooks

Proposed, Seconded and **RESOLVED** for a removable CFC logo in the home team changing rooms which can be taken down after games. No painting on the coat hooks, they must remain the same.

- No dogs on the field on Thursday evening and all-day Saturdays, to look at how this can be enforced.

Cannot do as not enforceable, as it is not a fully contained area.

2. Burial Board and Amenity Working Group meeting – recommendations to Council to be decided for action

Maintenance requirements:

- 12 sunken graves need to be levelled
- 3 raised graves to be levelled
- 1 Broken cross – Clerk to notify family
- 2 graves with adornments in grass – Clerk was asked to write to family
- The Clerk is to write to families of scattered ashes plots to ask that only name plaques placed in this area are all other items to be removed.
- Owner of 1 ashes plot to be written to – request removal of adornments
- 1 dead tree in need of replacement to right of footpath the leading to chapel
- All tarmac path needs edging
- Trees to the left of the path and chapel need to be cut back so they can be walked under
- Trees to the right of the path and chapel need cutting back in line with hedge
- Ivy on trees in path needs cutting to allow more space for people to walk under
- Yew trees to be topped and levelled
- RAF to be contacted and request for Leylandii to be cut back to the left the ashes plot and to find out if council have access from that side
- Clerk to seek local farmers help to remove excess soil from Cemetery
- Area to be cornered off for safe storage of excess soil
- Fallen roof tiles need replacing – already in motion but updates needed
- Plinth on outside of building needs attention
- Request for a lightweight frame to be made to house wreaths around War Memorial base
- Bench from Cemetery to be cleaned, varnished and moved to War Memorial layby.

Proposed, Seconded and **RESOLVED** for these works to be carried out.

Other items:

- Clerk to write to all Monumental Masons to ask that they no longer leave waste concrete on site and they must take it away themselves
- ICCM to be contacted to see if the council can reuse older plots

Proposed, Seconded and **RESOLVED** for Clerk to action these and report back to council.

Charges:

- Fees to remain the same

Proposed, Seconded and **RESOLVED**.

3. To discuss the Assistant vacancy

Proposed, seconded and **RESOLVED** to discuss at the HR and Finance Committee meeting on the 20th November.

The meeting closed at 9:16pm