

Coningsby Town Council Meeting

May 22nd at 7:30pm in Coningsby Community Hall

In attendance: With Councillor Matthew Mason as Chair, Cllrs: Kevin Moorhouse, Ruth Sharples, Amanda Bowen, Paddy Donnellan, Tabby Bannister, Mary Walker and Chris Waites.

Clerk – Sarah-Louise Kulwicki

District Councillor Martin Foster

County Councillor Sean Matthews

Public forum – 3 members of public in attendance

A member of public reported issues with large vans parking on the path and yellow lines outside the Co-Operatives new parcel pick up point. The Chairman asked the Clerk to notify LCC Highways of this.

A member of public brought up issues with Coningsby footpath 224, regarding his disappointment with the cost and quality of work which has been carried out. He informed the Town Council that he has contacted the County Council about this repeatedly and has been unable to get a response. In light of this, he has contacted the Ombudsman. He had received no response from him, as yet. The Chairman asked him to keep chasing the County Council as it is not something the Town Council has the power to deal with.

25/26-17. To receive nominations for election of Chairman for the coming year, signing of declaration of acceptance of office – position as Chairman

Cllr P. Donnellan nominated Cllr Matthew Mason, seconded by Cllr R. Sharples; no further nominations, all Cllrs voted in favor **RESOLVED** – Cllr Mason thanked the Cllrs for their support and signed the declaration of acceptance of office.

25/26-18. To receive nominations for election of Vice Chairman for the coming year, signing of declaration of acceptance of office as Vice Chairman

Cllr P. Donnellan nominated Cllr Kevin Moorhouse, seconded by Cllr A. Bowen; no further nominations, all Cllrs voted in favour. **RESOLVED** – Cllr Moorhouse signed the declaration of acceptance of office.

25/26-19. To receive and accept apologies where valid reasons for absence have been given to the Town Clerk prior to the meeting.

Apologies received from Cllr(s) Evison, Firth and Olive.

Proposed, seconded and **RESOLVED** to accept the apologies for absence and reasons given.

25/26-20. To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None.

25/26-21. Notes previously circulated from April 24th, 2025, meeting – to resolve as correct record

Proposed, seconded and **RESOLVED** to approve the notes from 24th April 2025 as minutes and signed by the Chairman.

Cllr Moorhouse did not agree with the notes from 27th March as an amendment was made to item 11 where he voted against the purchase of two reactive speed signs.

25/26-22. Reports from County Councillor & District Councillors if in attendance.

County Cllr Sean Matthews will be the Leader of the Council as of tomorrow. He told one of the members of public present that he has got his letter of complaint and will respond when he is able to. He also said that he will arrange a walk around the area with a Highways Officer. He told the Council that he is holding a surgery at the Wayside café in Tattershall on Saturday from 9-11am.

Cllr Knowles reported that the Cllrs Community Grant has increased from £2000.00 to £4000.00.

Cllr Foster told the Council that there will be a new bin for food waste by 2026. ELDC are currently looking for adaptations to their waste wagons to allow for these collections.

25/26-23. To decide on a new date for Sports Development, Pavilion and Football Club meeting.

This meeting will take place on the 5th of June at 6pm.

25/26-24. Youth Group – update from Cllr Bowen

Cllr Bowen told all those 10 children who participated, had completed the DofE Expedition. It was thoroughly enjoyed by the kids and the adults who stayed overnight with them. She also reported that she has her qualification to be a DofE Assistant and Verifier. Cllr Mason thanked her for her continued effort and dedication to the Youth Group.

25/26-25. Finances - To consider and approve payments as listed record payments, May 2025 – list with Councillors. April 2025 bank reconciliation x 4 accounts

Proposed, seconded and **RESOLVED** to approve the payments and bank reconciliations.

Coningsby Town Council - Listing of transactions dated between 01/05/2025 and 15/05/2025					
Income					
Voucher	Date	Description	Net	VAT	Total
1073	24/04/2025	1st Payment	75,075.00	0.00	75,075.00
1076	01/04/2025	B09	2,300.00	0.00	2,300.00
1078	04/04/2025		2,668.96	0.00	2,668.96
1079	22/04/2025	Memorial	150.00	0.00	150.00
1089	01/05/2025	B18	2,300.00	0.00	2,300.00
1096	09/05/2025	Allotments annual Rent	180.00	0.00	180.00
1100	15/05/2025	Interment of ashes	150.00	0.00	150.00
1103	30/04/2025	Pav hire	120.00	0.00	120.00
1104	01/05/2025	MUGA hire	40.00	0.00	40.00
1105	01/05/2025	MUGA hire	218.00	0.00	218.00
1106	06/05/2025	Pav Hire	36.00	0.00	36.00
1107	22/04/2025	Grant	750.00	0.00	750.00
			83,987.96	0.00	83,987.96
Expenses					
Voucher	Date	Description	Net	VAT	Total
1068	22/05/2025	Accounts package	-132.00	0.00	-132.00
1069	01/05/2025	APM refreshments	-37.90	0.00	-37.90
1070	22/05/2025	RT engraving	-7.60	0.00	-7.60
1071	24/05/2025	Key cutting for Cem	-18.00	0.00	-18.00
1072	01/05/2025	Waste collection	-148.43	-29.69	-178.12
1074	22/05/2025	Bolt covers	-10.70	0.00	-10.70
1075	22/05/2025	Mote control	-350.00	-70.00	-420.00
1077	15/04/2025	HMRC PAYE & NI	-1,299.17	0.00	-1,299.17
1080	29/04/2025	Bank Fees	-4.25	0.00	-4.25
1081	05/05/2025	GPA/Sickness/Business travel	-501.32	0.00	-501.32
1082	01/05/2025	Commercial combined	-6,048.67	0.00	-6,048.67
1083	14/04/2025	Unauthorised payment- bank to refund	-15.83	0.00	-15.83
1084	22/05/2025	Grass cutting	-171.00	0.00	-171.00
1085	22/05/2025	Drainage rates	-53.01	0.00	-53.01
1086	22/05/2025	ICCM membership	-87.50	-17.50	-105.00
1087	09/05/2025	Deeds for AB	-30.00	0.00	-30.00
1088	10/05/2025	Mobile phone	-33.81	-6.76	-40.57
1090	12/05/2025	HMRC PAYE & NI	-1,371.67	0.00	-1,371.67
1091 to 1095	12/05/2025	Salaries	-3,665.50	0.00	-3,665.50
1097	06/05/2025	Business 365	-227.52	0.00	-227.52
1098	03/05/2025	Ink	-11.87	0.00	-11.87
1099	03/05/2025	Batteries	-24.49	0.00	-24.49
1101	25/05/2025	Nest pensions	-464.50	0.00	-464.50
1102	15/05/2025	Pav electric	-891.67	-199.41	-1,091.08
			-15,606.41	-323.36	-15,929.77

25/26-26. To consider contribution towards the cost of wool - Remembrance Decoration – a tableau of knitted and crocheted poppies.

Proposed, seconded and **RESOLVED** to donate up to £400.00 towards this project.

25/26-27. To consider the installation of 2 additional CCTV cameras

The Council asked for clarification on whether or not they are infrared and of a good picture quality, so they are more useful when used for identifying individuals. Clerk was asked to update the Council via email.

25/26-28. Annual audit papers with Councillors

1. The Annual Internal Audit Report is received and noted

Proposed, seconded and **RESOLVED**.

2. The Annual Governance Statement (Section 1) is considered, completed and approved.

Proposed, seconded and **RESOLVED**.

3. The Accounting Statements (Section 2) are considered approved.

Proposed, seconded and **RESOLVED**.

4. The Clerk/ RFO sets the commencement date for the exercise of public rights

Proposed, seconded and **RESOLVED**, 3rd June to the 14th July 2025.

25/26-29. Planning applications and decisions

1. Ref: 02275/25/FUL - Planning Permission - Extensions to existing dwelling to provide additional living accommodation. Brookfield House, New York Road, Dogdyke, Lincolnshire, LN4 4UR. Cllrs were asked to email their comments to the Clerk asap.

2. Ref: 02018/25/FUL - Planning Permission - Extension to existing dwelling to provide additional living accommodation. 8 Marmion Road, Coningsby, Lincolnshire, LN4 4RG – Application approved.

3. Ref: 02011/25/FUL - Planning Permission - Extensions and alterations to existing dwelling to provide additional living accommodation. 69 Park Lane, Coningsby, Lincolnshire, LN4 4SL. Approved.

4. Ref: S/035/00254/25 - Planning Permission - Construction of vehicular access. 33 DOGDYKE ROAD, CONINGSBY, LINCOLN, LN4 4TB. Approved.

25/26-30. Clerk's report

1. Lease for hall car park, Custodian Trustee docs, Land regs, name change with Solicitors – no update at time of printing agenda.

2. Request to add Walking Football link to Council's website

Proposed, seconded and **RESOLVED** to add the link to the Council's website.

3. Request to use logo in home changing room

This is to be discussed at the Sports development, Pavilion and Football Club meeting on the 5th June and feedback to the Council after that.

4. Asda funding – The Clerk told the council that she has submitted a grant for some exercise equipment after requests from public.

The meeting closed at 8:02pm