

Coningsby Town Council Meeting

November 28th at 7:30pm in Coningsby Community Hall

In attendance with Councillor Mathew Mason as chair, Cllrs: Amanda Bowen, Paddy Donnellan, Dick Johnson, Tabby Bannister, Tracey Firth, Mary Walker and Glyn Olive.

Clerk – Kathy Roberts

Deputy Clerk – Sarah-Louise Kulwicki

No public forum

2411. 1. **Welcome from the Chairman** - Cllr Matthew Mason

24.11.2. **To receive representation from member of public as received in writing also to receive reply from Clerk** – The member of public who wrote to the council asked why the clerk had reported him to a local farmer for walking on land that he has permission to walk on. The member of public explained a current neighbour dispute which he is dealing with. The chairman told the member of public that he will write to him to inform him of any outcome of his complaint against the clerk.

24.11.3. **To receive and accept apologies** where valid reasons for absence have been given to the Town Clerk prior to the meeting. – Apologies received from Cllr Waites, Sharples and Moorhouse.

24.11.4. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation. – None.

24.11.5. **Reports from County Councillor & District Councillors** if in attendance. – **Cllr Foster** reported that he has attended community resilience training, and he has sent to all clerks the template community resilience plan. He also told them that lots of councils are struggling to get members and there is a survey being sent out which the clerk will pass on to the councillors for completion. Cllr Olive asked for more attendance from all District Cllrs. Cllr Mason informed him that they are not required to attend town and parish meetings, no more can be done on this matter.
Cllr Ashton told the council that sec 19 investigations have been completed on flooding issues. He also gave the council an idea on the county's gritting.

24.11.6. **Notes previously circulated from 24th October 2024 meeting – to resolve as correct record of meeting.** previously circulated were proposed as a true and correct record Cllr Donnellan, seconded Cllr Bowen, all voted in favour – **RESOLVED** Chairman signed the minutes.

24.11.7. **Notes from Finance section of the HR & Finance meeting held 14th Nov.** No notes for the first part of the meeting presented and no proposals to approve the notes for the second part of the meeting. To be moved to the next council meeting for approval.

24.11.8. **Budget Proposals required – to approve precept request for 2025/26 – HR and Finance had proposed that the precept remain at the previous years**
Cllr Walker proposed 12% increase. No seconder
Cllr Bowen Proposed 10% increase. No seconder
Cllr Donnellan Proposed 5% increase equivalent to £150,150. Proposed, seconded Cllr Johnson, **RESOLVED**. Cllr Walker voted against.

- 24.11.9. **Finances** - to approve future and retrospective payments and note income received by Council as listed for November, details with Councillors including bank reconciliation for previous month. Proposed Cllr Johnson, Seconded Cllr Donnellan, all voted in favour **RESOLVED**.
- 24.11.10. **Youth Club** – update Cllr Bowen told the council that there are 3 weeks left of youth club one of those weeks will be a Christmas party and another a Christmas Disco. There has recently been an issue where fireworks were set off by outside members of the group and aimed at the people attending youth club. The children acted responsibly and listened well, parents and police were called.
- 24.11.11. **Lighting – Allan Barker Police request** – Police have requested lighting on Fridays and Saturdays from 5pm till 9pm Lincs Police will get local children to pledge to behave or the lights will be revoked. Proposed Cllr Johnson, seconded by Cllr Donnellan, **RESOLVED**.
- 24.11.12. **To approve disciplinary policy** - Proposed Cllr Donnellan, seconded by Cllr Bowen, **RESOLVED**.
- 24.11.13. **To approve grievance policy** - Proposed Cllr Bowen, seconded by Cllr Donnellan, **RESOLVED**.
- 24.11.14. **Cemetery investigations – progress** – Current plans from the architect have been circulated. Proposed Cllr Olive, seconded by Cllr Donnellan, **RESOLVED** for ground survey to be carried out. Work starting on 6th January.
- 24.11.15. **Planning applications and decisions** – Clerk reported one has been received after the agenda was published. Cllrs to make comment via email.
- 24.11.16. **Skate Park** – Weekly updates to be sent out to all. Clerk told councillors that Aggregate Industries have donated all the materials needed.
- 24.11.17. **Clerks report**
- a. Asset transfer – Proposed Cllr Johnson, seconded by Cllr Donnellan, **RESOLVED** to appoint Hodgkinson's solicitors.
 - b. Lease for Hall car park, custodian Trustee docs, Land regs, name change with solicitors – No updates.
- 24.11.18. To resolve to move into closed session as required- Under the Public Bodies (admissions to meetings) Act 1960 and the Local Government Act 1972, ss 100 and 102
- a. To consider the 3 quotes for grass cutting contracts – for the coming year – potentially 3 yrs. Proposed Cllr Donnellan, seconded by Cllr Bowen, **RESOLVED** for the council to use contractor number 1. Ian Moore for 2025-2028.
 - b. To receive notes and notes and recommendations from HR section of meeting held 14th Nov held in private session. – None received. Cllr Mason told the council this is still ongoing.
 - c. Staffing update – The clerks were instructed at the HR and Finance meeting to advertise for an admin assistant for 5 hours per week increasing to 10 after successful probation period.

The meeting closed at 9:08pm

Receipts					
Date	Description	Supplier / customer	Net	VAT	Total
09/10/2024	Cash income for DIVSS	Own account credit	269.00	0.00	269.00
31/10/2024	Cooleys trees x 3	Light up Coningsby	60.00	0.00	60.00
30/10/2024	Welby practise	Light up Coningsby	20.00	0.00	20.00
28/10/2024	Cherries x 2	Light up Coningsby	40.00	0.00	40.00
23/10/2024	Community Hall	Light up Coningsby	20.00	0.00	20.00
22/10/2024	Vivano Piza	Light up Coningsby	20.00	0.00	20.00
03/10/2024	Grant for SK8 MT	Maxwell Trust	10,000.00	0.00	10,000.00
03/10/2024	Peebles and Hilton	Light up Coningsby	20.00	0.00	20.00
07/10/2024	Katies Pet services	Light up Coningsby	40.00	0.00	40.00
07/10/2024	Magic Wok	Light up Coningsby	40.00	0.00	40.00
08/10/2024	B 6,9,10	Michael H Sivill	1,200.00	0.00	1,200.00
06/11/2024	Ginger cow tree	Light up Coningsby	40.00	0.00	40.00
		Total:	11,769.00	0.00	11,769.00
Payments					
Date	Description	Supplier / customer	Net	VAT	Total
01/11/2024	Waste collection	Elgia Limited	-149.15	-29.83	-178.98
25/10/2024	MUGA maintenance	Smith construction LTD	-240.85	-48.17	-289.02
18/10/2024	Income from burials	Out of a/c 1	-19,908.30	0.00	-19,908.30
18/10/2024	Income from burials	Into cem a/c	19,908.30	0.00	19,908.30
28/11/2024	Play area repairs	SutcliffePlay	-296.35	0.00	-296.35
28/10/2024	Pavilion electric	sse swalec	-178.77	-35.76	-214.53
28/11/2024	Donation for wreaths	Royal British Legion	-75.00	0.00	-75.00
28/11/2024	Cemetery grass	Tudor Ground mainter	-568.68	-113.74	-682.42
28/11/2024	Amenity cutting	Tudor Ground mainter	-917.51	-183.50	-1,101.01
28/11/2024	Mole control	Milday Properties Ltd	-350.00	-70.00	-420.00
28/11/2024	RiveT Nut	Kathleen Rose Roberts	-18.85	0.00	-18.85
28/11/2024	Power sweep and vacuum	Smith construction LTD	-240.85	-48.17	-289.02
23/10/2024	Container planning fee	ELDC	-146.50	0.00	-146.50
28/11/2024	Hall hire	Coningsby Community	-22.00	0.00	-22.00
28/11/2024	goods	Goodwins	-59.16	-11.83	-70.99
30/10/2024		Nest pensions	-170.00	0.00	-170.00
16/10/2024	AL sept	Nest pensions	-16.00	0.00	-16.00
01/10/2024		Elgia Limited	-173.97	-34.79	-208.76
16/11/2024	Salaries	7 employees	-6,662.25		-6,662.25
08/11/2024	FRA for container planning	George Shuttleworth L	-520.00	-104.00	-624.00
14/11/2024		Everflow	-40.50	0.00	-40.50
28/11/2024	Planters	Kathleen Rose Roberts	-38.00	0.00	-38.00
18/11/2024	Phase 2 skate park 1st paym	Wheelscape Ltd	-29,870.00	-5,974.00	-35,844.00
12/11/2024	HMRC NIC	HM Revenue and custo	-2,542.40	0.00	-2,542.40
28/11/2024	Grass cutting	John Ward	-232.00	0.00	-232.00
28/11/2024	Signage	Sprint Signs	-210.00	-42.00	-252.00
28/11/2024	Heating for remembrance a	St. Michaels Church	-100.00	0.00	-100.00
18/11/2024	Christmas refreshments	Sarah- Louise Kulwicki	-150.90	0.00	-150.90
28/11/2024	AB trees	Tudor Ground mainter	-724.00	-144.80	-868.80
28/11/2024	Level 8 graves	Tudor Ground mainter	-240.00	-48.00	-288.00
		Total:	-44,953.69	-6,888.59	-51,842.28

Signed by chairman:

23.01.2024