

## Coningsby Town Council Meeting

### October 24<sup>th</sup> at 7:30pm in Coningsby Community Hall

In attendance with Councillor Mathew Mason as chair, Cllrs: Amanda Bowen, Paddy Donnellan, Dick Johnson, Tabby Bannister, Tracey Firth, Kevin Moorhouse, Ruth Sharples and Mary Walker, Glyn Olive, Chris Waites.

Clerk – Kathy Roberts

Deputy Clerk – Sarah-Louise Kulwicki

No public forum

2410. 1. **Welcome from the Chairman Cllr Matthew Mason**

2410. 2. **No apologies from Coningsby Councillors** – apologies received from LCC Tom Ashton and ELDC Martin Foster & James Knowles.

2410. 3. No declarations of interest at this point.

2410. 4. **Notes from meeting held 26<sup>th</sup> September** previously circulated were proposed as a true and correct record Cllr Bowen, seconded Cllr Bannister, all voted in favour – **RESOLVED** Chairman signed the minutes.

2410. 5. County and District Cllrs - None in attendance, no reports.

2410. 6. **Finances** – income and expenditure as listed be paid **proposed Cllr Johnson**, Seconded **Cllr Bowen**, all voted in favour **RESOLVED**

2410.7 **Proposal NOT to purchase** a gritting machine for salting the paths Cllr Moorhouse, no seconder. **Proposal to purchase turbo cast 400 salt spreader** Cllr G Olive, seconder Cllr M Walker – 10 votes in favour **RESOLVED**

2410.8 **Appointment of Committee & working groups**

a) HR and finance – elected Cllrs Mason, Moorhouse, Bowen, Olive & Johnson

b) Cemetery & amenities WG – Cllrs Mason, Moorhouse, Bowen, Donnellan, Walker

c) Sports, Pav & CF Club WG – Cllrs Mason, Moorhouse, Bowen, Bannister & Firth

2410.9. **Youth Club DIVSS** – 10 youngsters have been funded by a grant for the DofE the youth club will fund any others in this our first year of running DofE, Barnes Wallis have been approached with reference to the volunteer work required and are very keen to come on board in the future years to offer help and activity opportunities. Volunteers are needed to man the club on Friday evenings during school term time if people could spare one evening a month a rota could be worked out.

2410.10. **Planning** – Council’s application for storage container on the Allan Barker field has been verified.

2410.11. **Funding bid** – on hold until the planning permission is acquired, see above.

2410.12. **Skate Park** – extension – this is going ahead asap and should be completed by the end of November.

2410.13. **Meeting with TWT PC** – Cllr Donnellan reported that councils will work together to lobby the Police and Crime commissioner to reinstate PCSOs into local areas, also some joint activities will be discussed and the forming of joint events group was discussed.

2410.14. **To appoint internal auditor** – Clerk is contacting local clerks to see if any are willing to do this for Council – clerk is speaking with Karen Elliot.

2410.15. **To approve changes to Asset register** – Clerk asked to add Allotment land - proposed Cllr Walker, seconded Cllr Bannister All in favour **RESOLVED**

2410.16. **To review and approve – Harassment Policy** – Proposed Cllr Donnellan, seconded Cllr Johnson, all voted in favour **RESOLVED**

2410.17. **To review and approve – Complaints Procedure** -Proposed Cllr Olive, seconded Cllr Firth, all voted in favour **RESOLVED**

2410.18. **To review and adopt 3-year action plan** – Proposed Cllr Bowen, seconded Cllr Firth, all voted in favour **RESOLVED**

2410.19. **To approve the updating of the online accessibility policy Council website** – Proposed Cllr Johnson, seconded Cllr Donnellan, all voted in favour **RESOLVED**

2410. 20. **Clerks Report** –

a) **Asset transfer documents received** the Council need to appoint Solicitor Clerk instructed to appoint Ben Neal Hodgkinson’s –

b) **Lease for hall car park** – no updates

c) **Remembrance Day Service in Church 10.30am service in Cemetery 2pm** Proposal to donate towards the heating of Church on Remembrance Day and Council Carol Service 1<sup>st</sup> December Cllr Olive **proposed £100** seconded Cllr Johnson all in favour **RESOLVED**

d) **Muga Gates – safety mesh attached to one gate, looking good.**

**2410.21. Council resolved to move into closed session.**

**Members of public left the meeting –**

**Council discussed employment details – a meeting of the HR & Finance Committee is arranged for the 14<sup>th</sup> of November where this will be discussed further, all Councillors are welcome to attend the start of this meeting which will be in closed session – Cllr Bowen will take the minutes on closed session.**

Finances – item 2410. 6.

B7	Receipt	Michael H Sivill	150.00	0.00	150.00
b11	Receipt	William Kent	120.00	0.00	120.00
Chipmunks	Receipt	Light up Coningsby	20.00	0.00	20.00
Salon 35	Receipt	Light up Coningsby	20.00	0.00	20.00
The cutting cupboard	Receipt	Light up Coningsby	20.00	0.00	20.00
White Bull	Receipt	Light up Coningsby	40.00	0.00	40.00
Coningsby Pet&A	Receipt	Light up Coningsby	20.00	0.00	20.00
Look Lucious	Receipt	Light up Coningsby	20.00	0.00	20.00
AES Dentcare High st	Receipt	Light up Coningsby	20.00	0.00	20.00
Coningsby Dental x 2	Receipt	Light up Coningsby	40.00	0.00	40.00
Cleveland cycles	Receipt	Light up Coningsby	20.00	0.00	20.00
Agra Tandori	Receipt	Light up Coningsby	20.00	0.00	20.00
MUGA and Pav hire	Receipt	Magna Vitae	180.00	0.00	180.00
Interest	Receipt	COOP bank	14.83	0.00	14.83
pav hire 1st payment	Receipt	Silverlions Ukulele	8.00	0.00	8.00
pav hire 2nd payment	Receipt	Silverlions Ukulele	40.00	0.00	40.00
Hire of MUGA and pav	Receipt	Walking Football	66.00	0.00	66.00
MUGA hire	Receipt	Coningsby FC	40.00	0.00	40.00
	Receipt	Coningsby FC	160.00	0.00	160.00
MUGA hire	Receipt	Walking Football	66.00	0.00	66.00
MUGA hire	Receipt	Walking Football	180.00	0.00	180.00

MUGA hire	Receipt	A D Sports Coaching	50.00	0.00	50.00
Interest	Receipt	COOP bank	581.73	0.00	581.73
Tree COOP funeral	Receipt	Light up Coningsby	20.00	0.00	20.00
<b>Total Income:</b>			<b>1,916.56</b>	<b>0.00</b>	<b>1,916.56</b>

Stiga Sweeper purchase	Payment	Chris Sellars Groundcare Ltd	-749.17	149.83	-899.00
Refreshments for volunteers	Payment	Morrisons Daily	-20.15	0.00	-20.15
Toilet hire cem works	Payment	SRP Hire solutions	-70.00	-14.00	-84.00
External Audit	Payment	PKF Littlejohn LLP	-630.00	126.00	-756.00
Paint - Cem	Payment	Tool station	-31.79	-6.36	-38.15
Hall Hire Jan - Jul	Payment	Community Hall	-176.00	0.00	-176.00
Paper/envelopes/ WB pens	Payment	Amazon	-106.56	-21.31	-127.87
Christmas trees	Payment	Christmas Trees	-1,299.00	259.80	-1,558.80
FINAL INVOICE	Payment	Everflow	-12.58	0.00	-12.58
August	Payment	Nest pensions	-154.00	0.00	-154.00
Tuck Shop	Payment	Grafters	-20.73	-4.15	-24.88
Interest	Payment	CO-OP	-1.46	-0.29	-1.75
Interst	Payment	CO-OP	-5.25	-1.05	-6.30
Bolts- nuts	Payment	E bay	-37.76	-7.55	-45.31
September	Payment	Nest pensions	-154.00	0.00	-154.00
Water rates	Payment	Everflow	-41.50	0.00	-41.50
Various	Payment	Goodwins	-47.47	-8.49	-55.96
Electricity - WAR M	Payment	npower business	-24.86	-4.97	-29.83
Electricity - AB Lights	Payment	npower business	-50.33	-10.07	-60.40
Amenity grass cutting	Payment	Tudor maintenance	-917.51	183.50	-1,101.01
Cem grass	Payment	Tudor maintenance	-568.68	113.74	-682.42
Grass cutting	Payment	John Ward	-154.00	0.00	-154.00
Castle path	Payment	Tony Gibbons	-84.00	0.00	-84.00
sanding disks	Payment	Ebay	-5.99	0.00	-5.99
Parking permit	Payment	ELDC	-208.33	-41.67	-250.00
Salaries	Payment	7 employees	-5,157.78	0.00	-5,157.78
key rings and batteries	Payment	Amazon	-14.15	-2.83	-16.98
<b>Total expenses:</b>			<b>10,743.05</b>	<b>955.61</b>	<b>11,698.66</b>