

# Coningsby Town Council Meeting

## June 27<sup>th</sup> at 7:30pm in Coningsby Community Hall

In attendance with Councillor Mathew Mason as chair, Cllrs: Amanda Bowen, Paddy Donnellan, Dick Johnson, Tabby Bannister, Tracey Firth, Kevin Moorhouse, Ruth Sharples and Mary Walker.

Clerk – Kathy Roberts

Deputy Clerk – Sarah-Louise Kulwicki

District Councillor James Knowles

County Councillor Tom Ashton

Three members of public in attendance – no public forum required observers only.

One minute silence was held in memory of Joan Roseveare MBE who served as the clerk to the council and has sadly passed away, also remembering Ben Bennett who passed away last month, Coningsby Cobbler and former councillor.

The meeting opened at 7:30pm

### 1. **Welcome from Chairman.**

Chairman thanked everyone for attending

### 2. **To receive and accept apologies** where valid reasons for absence have been given to the Town Clerk prior to the meeting.

Apologies received and accepted from Cllr Waites, Olive and District Cllr Foster. Nothing received from Cllr A. Hall.

### 3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

Cllr Mason declared an interest on item 7 as this is in close proximity to his home residence.

### 4. **Notes previously circulated from 23<sup>rd</sup> May 2024 meeting – to resolve as correct record of meeting.**

Proposed by Cllr Donnellan and Seconded by Cllr Bowen and **Resolved** to approve the notes as a true and correct record of the meeting. Chairman signed and dated the minutes.

### 5. **Reports from County Councillor & District Councillors**

**Cllr Knowles** also wished to record his condolences to Mrs Roseveare MBE remembering also the sad loss of Sq Mark Long who died in the tragic Spitfire accident.

**Cllr Ashton** reported that the consultation for Hawthorn Hill currently out. He also told the council that the meeting with the EA and their repairs to the River Bain look to be effective and had been engineered in a very thorough way. He told the council that he will get back to them about the flooding on the footpath near the church and he told all that the parking issues at the ginger cow are being investigated and the council are looking at no loading enforcement but this would go to consultation.

- 6. Finances** - to approve future and retrospective payments and note income received by Council as listed for June 2024 details with Councillors including bank reconciliation for previous month.  
Proposed by Cllr Bowen and Seconded by Cllr Bannister and **Resolved**.

**Income**

5/28/2024	PAV hire	48	0	48
06/01/2024	MUGA hire	36	0	36
5/20/2024	VAT Return	3,636.17	0	3,636.17
5/28/2024	PAV hire	48	0	48
06/01/2024	MUGA hire	36	0	36
06/12/2024	MUGA hire	20	0	20
		<b><u>3,824.17</u></b>	<b><u>0</u></b>	<b><u>3,824.17</u></b>

Date	Description	Net	VAT	Total
5/15/2024	post of meeting info	-13.95	0.00	-13.95
5/24/2024	Plants	-48.00	0.00	-48.00
5/24/2024	sanitiser	-44.98	0.00	-44.98
5/24/2024	Mole control 53	-80.00	-16.00	-96.00
06/03/2024	M10& M12 Bolts	-19.22	0.00	-19.22
5/23/2024	Plants for planters	-131.25	-26.25	-157.50
5/31/2024	AB MUGA lights VAT returned	-3573.00	0.00	-3573.00
5/20/2024	key chain	-4.99	-1.00	-5.99
5/31/2024	Phone and Broadband	-191.61	-38.32	-229.93
6/28/2024	Dogdyke Road Cemetery	-37.10	-7.42	-44.52
6/28/2024	AB Field	-38.46	-7.69	-46.15
6/28/2024	School Lane Bins	-31.10	-6.22	-37.32
06/06/2024	May payment	-154.00	0.00	-154.00
6/28/2024	Duty of care charge	-9.13	-1.83	-10.96
6/26/2024	Amenity grass cutting	-917.51	-183.50	-1101.01
6/28/2024	Cemetery	-568.68	-113.74	-682.42
6/28/2024	Mole control 54	-80.00	-16.00	-96.00
6/28/2024	Grass cutting	-480.00	0.00	-480.00
6/14/2024	water rates	-36.73	0.00	-36.73
06/12/2024	website maintenance	-85.00	-17.00	-102.00
6/28/2024	compost, keys cut	-76.52	-15.30	-91.82
06/06/2024	Everflow	-22.93	-4.59	-27.52
06/11/2024	Everflow	-22.93	-4.59	-27.52
06/12/2024	Wages book x2	-29.27	-5.85	-35.12
14/06/2024	Salaries x 5 employees	-3876.83	0.00	-3876.83
6/28/2024	HMRC PAYE June	-842.00	0.00	-842.00
6/28/2024	HMRC PAYE May	-810.60	0.00	-810.60
6/27/2024	website maint	-180.00	-36.00	-216.00
		<b><u>-12405.79</u></b>	<b><u>-501.30</u></b>	<b><u>-12907.09</u></b>

- 7. Hawthorn Hill, Dogdyke Road Speed reductions** – documents emailed to councillors  
Cllr Moorhouse Proposed that the speed limit be changed to 40mph not 50mph.  
Cllr Bowen Proposed that the speed limit be the 40mph as in the consultation, Seconded by  
Cllr Johnson and **Resolved**. Council will reply full support for the proposals as stated on documents  
and maps provided.
- 8. Youth Club** – update and information on progress D of E scheme.  
Cllr Bowen reported that the scheme should be going live on the 1<sup>st</sup> July.
- 9. Planning applications and decisions** – one application had been issued today extension to Silver  
Street Dentist.
- 10. Report from Football Club / Council sports & field group** – notes  
Proposed by Cllr Johnson and Seconded by Cllr Walker and **Resolved** that Coningsby FC fee be  
increased to £1,300.00
- 11. Report from HR & Finance** – notes with Councillors  
Proposed by Cllr Mason that the clerk’s contract be approved, seconded by Cllr Bowen and  
**Resolved**. The clerk was asked to carry out the new staff members review and ensure he gets a risk  
assessment for litter picking.
- 12. Report and feedback from Cemetery group** – Clerk to allocate jobs identified during the walk  
around, including to investigate the grass cutting contract to see what the current contractors  
should be doing. The clerk was asked to get some prices for the hedge cutting to the back of the  
hedges, possibly a farmer with a small flail? 3 gravestones were identified as unstable, clerk has tried  
to find owners unsuccessfully to date. Cllr Donnellan has offered to clean and paint the front wall  
railings in his free time. Fees discussed – no increases. Removal of additional items on the Ashes  
scattered plot nothing more than a name plate allowed. Signage to be provided to explain this.
- 13. Report from meeting held with Tattershall with Thorpe Cllrs.**

See notes, the clerk was asked to add this to the next council meeting agenda for further discussion.

#### **14. Clerks report**

1. Asset transfer – valuations are being done on the grounds.
2. Lease documents for Hall car park – with solicitors
3. Custodian Trustee documents – with solicitors
4. Land Registry – Comm Hall
5. Additional areas of grass cutting added by LCC -increase in payments.
6. Smiths maintenance contracts signed 5 year plan as agreed bi-monthly visits.
7. The clerk was asked to get in touch with the allotments manager and arrange a meeting.
8. Cllr Johnson reported to the council the Coningsby Charities financial situation and the chairman  
signed the documents.
9. The clerk was asked to get some prices to repair the underbite on the skate park.