

# Coningsby Town Council Meeting

## January 25<sup>th</sup> at 7:30pm in Coningsby Community Hall

In attendance Councillors Chairman Amanda Bowen, Chris Waites, Paddy Donnellan, Ruth Sharples, Dick Johnson, Glyn Olive, Tabby Bannister, Tracey Firth, Kevin Moorhouse and Mary Walker. District Councillors Martin Foster and James Knowles were also in attendance

Clerk – Kathy Roberts

Assistant Clerk – Sarah Kulwicki

Three members of public in attendance – no public forum required observers only.

The meeting opened at 7:30pm

1. **Chairmans remarks**

None.

2. **To receive and accept apologies** where valid reasons for absence have been given to the Town Clerk prior to the meeting.

Apologies received and accepted from Cllr Mason and LCC Tom Ashton

3. **To receive declarations of interest** under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensation.

None.

4. **Notes previously circulated from November 23<sup>rd</sup> council meeting** – to resolve as correct record of meeting.

Proposed by Cllr Donnellan, Seconded Cllr Johnson, all voted in favour **RESOLVED**.

5. **Reports from County Councillor & District Councillors** if in attendance.

Councillor Foster told the council that ELDC budget is now out for consultation. He reminded councillors that 0.48p of every £1 goes to the IDB. Councillor Knowles had nothing to add. County Councillor Tom Ashton had sent in a report—LCC budget set at maximum 5% plus 4 million in addition for flood relief. Very pleased to report the speed reductions have been approved for Dogdyke Rd, Hawthorn Hill and Scrub Hill.

6. **Report from HR and Finance committee – appraisals and employment to be discussed in closed session.**

Proposed by Cllr Donnellan, Seconded Cllr Johnson, all voted in favour to be discussed in closed session **RESOLVED**.

7. **Council email addresses – LALC directive to change all to Gov.Uk** – docs with cllrs.

Proposed by Cllr Olive, Seconded Cllr Johnson, all voted in favour for the councillors and staff to use .gov.uk email addresses, **RESOLVED.**

8. **LALC** – to discuss if Council wish to join the Annual training scheme.

Proposed by Cllr Johnson, Seconded Cllr Olive, all voted in favour to join the scheme **RESOLVED.**

9. **Finances - To consider and approve payments as listed record payments, December 2023 and January 2024**

Proposed by Cllr Donnellan, Seconded Cllr Johnson, all voted in favour **RESOLVED.**

Pav cleaning/ mop buckets	Peter Hogarth	-74.80	-14.96	-89.76
Com hall search	Land Registry	-11.94	0.00	-11.94
Cem new ground plans	Kathleen Rose Roberts	-48.00	0.00	-48.00
organist fees	Brian Quinn	-40.00	0.00	-40.00
Oct	Click waste UK	-84.66	-16.93	-101.59
emergency signs	Sprint Signs	-445.00	-89.00	-534.00
Mole control	PestForce	-80.00	-16.00	-96.00
HMRC Debt paid	Kathleen Rose Roberts	-401.62	0.00	-401.62
BT	BT	-170.50	-34.10	-204.60
plan	Kathleen Rose Roberts	-63.97	0.00	-63.97
Waste collection	Click waste UK	-32.45	-6.49	-38.94
floodlights AB	J Parker electrical	-228.00	-45.60	-273.60
cups xmas service	Amazon	-10.79	-2.16	-12.95
cups xmas service	Amazon	-10.79	-2.16	-12.95
Printer	Currys	-308.32	-61.67	-369.99
Donation for electrical works	Coningsby Community Hall	-3,000.00	0.00	-3,000.00
Refund graves spaces	J.A. Bowers	-300.00	0.00	-300.00
Mulled wine	Sarah- Louise Kulwicki	-33.75	0.00	-33.75
hot choc/ milk/ treats xmas	Sarah- Louise Kulwicki	-69.98	0.00	-69.98
Grass cutting	Tudor Ground maintenance	-917.51	183.50	-1,101.01
Grass cutting	Tudor Ground maintenance	-568.68	113.74	-682.42
rd closure owner sign	Sprint Signs	-9.00	-1.80	-10.80
25.25	Post Office	-21.04	-4.21	-25.25
Goodwins tree	Light up Coningsby	20.00	0.00	20.00
B15	William Kent	120.00	0.00	120.00
Pav	Silverlions Ukulele	36.00	0.00	36.00
Ginger cow tree	Light up Coningsby	40.00	0.00	40.00
HMRC VAT	Light up Coningsby	3,610.08	0.00	3,610.08
Invoice 39	Coningsby FC	45.00	0.00	45.00
MagicWok	Light up Coningsby	40.00	0.00	40.00
CFC	Coningsby FC	60.00	0.00	60.00
Councillor com grant - pptable	East Lindsey	1,000.00	0.00	1,000.00
pav	Silverlions Ukulele	48.00	0.00	48.00

Burial inv.16	Co-op funeral services	50.00	0.00	50.00
Mince pies	CO-OP	-14.35	0.00	-14.35
contract	Smith construction LTD	-179.34	-35.87	-215.21
AB Tree	Light up Coningsby	14.75	0.00	14.75
water rates	Everflow	-35.25	0.00	-35.25
Waste collection	Everflow Waste	-33.62	-6.73	-40.35
Grass cutting	John Ward	-132.00	0.00	-132.00
Mince pies	Kathleen Rose Roberts	-17.10	0.00	-17.10
SEC 137 lighting Xmas	St. Michaels Church	-65.00	0.00	-65.00
Various goods	Goodwins	-102.42	-20.48	-122.90
Mouse Mats	Amazon	-10.66	-2.13	-12.79
AVIVA MUGA	AVIVA - Insurance	39,442.38	0.00	39,442.38
Right of burial	Burial - Williams	300.00	0.00	300.00
Curry's printer	Currys	308.32	61.67	369.99
TWTPC trees	Own account credit	390.50	0.00	390.50
Printer refund	Amazon	244.28	0.00	244.28
Chipmunks	Light up Coningsby	20.00	0.00	20.00
Pav hire	Angela Thorpe	54.00	0.00	54.00
Salaries	x five employees	4,168.84		4,168.84

## January

Mole control	PestForce	-80.00	-16.00	-96.00
Grass cutting - Amenity	Tudor Grounds Maintenance	-917.51	183.50	-1,101.01
Grass cutting - Cem	Tudor Grounds Maintenance	-568.68	113.74	-682.42
Mole control	PestForce	-80.00	-16.00	-96.00
printer	Administration	-479.15	-95.83	-574.98
Pension	Administration	-154.00	0.00	-154.00
Defib pads	Miscellaneous Payments	-24.99	-5.00	-29.99
Printer refund	Miscellaneous Receipts	244.28	0.00	244.28
water rates	Everflow	-33.65	0.00	-33.65
Defib pads	Miscellaneous Payments	-24.99	-5.00	-29.99
CCTV	Community	-650.00	130.00	-780.00
Ink	Administration	-74.91	-14.98	-89.89
Electricity	N-Power	-36.59	-1.83	-38.42
Electricity	Miscellaneous Payments	-73.08	-3.65	-76.73
Waste collection	Miscellaneous Payments	-33.63	-6.72	-40.35
DIVSS grant	Miscellaneous Receipts	1,000.00	0.00	1,000.00
Grass cutting	Tudor Grounds Maintenance	-568.68	113.74	-682.42
Grass cutting	Tudor Grounds Maintenance	-917.51	183.50	-1,101.01
pav hire	Miscellaneous Receipts	24.00	0.00	24.00
ink	Administration	-85.52	-17.11	-102.63

Burial inv.20	Miscellaneous Receipts	100.00	0.00	100.00
Mole control	Miscellaneous Payments	-80.00	-16.00	-96.00
graffiti remover	Peter Hogarth	-51.34	-10.27	-61.61
LALC Subs	Administration	-751.32	0.00	-751.32
Salaries	x five employees and HMRC	4,160.03		4,160.03

## 10. Planning applications

- a) **S/035/00002/24** 18 Old Boston Road – erection off two storey dwelling
- b) **S/035/01963/22** – erection of 102 dwellings phase 5 Kings Manor. Full Planning.
- c) **S/035/02236/23 AND S/035/02237/23 - White Bull**, amendments outdoor fencing and shed replacement and festoon lighting to include demolishing existing store and reinstate brickwork and add an additional door and window. Council support.
- d) **S/035/02324/23** – 35a Dogdyke Road, REFUSAL of permission to extend existing dwelling.

11. **Street naming – phase 5 – Clifton Court** – another name taken from the Coningsby War Memorial. Council approval requested.

Proposed by Cllr Moorhouse, Seconded Cllr Firth, all voted in favour for Clifton Court  
**RESOLVED.**

12. **Development on Allan Barker field** – feedback from meeting held 16<sup>th</sup> Jan.

Council discussed the meeting with the FA and other interested members of the community another meeting will be arranged with the football club to discuss sustainability.

13. **Updating Cemetery records to online system suggested permission to investigate costs for current cemetery and any plans for new cemetery.**

Proposed by Cllr Donnellan, Seconded Cllr Olive, all voted in favour for the clerks to investigate **RESOLVED.**

## 14. Clerks report –

1. School lane footpath - Resurfacing of the footpath to tarmac confirmed for this financial year by LCC.
2. Land Registry docs – Community Hall – in progress.
3. MUGA lighting – progress to LED, clerks will get 3 quotes for works.
4. Insurance claim progress MUGA – fund received.
5. Grants for Allan Barker – Table tennis table, Skate Park extension applications in progress.
6. Thank you, Community Hall, for donation towards the electrical work.
7. Clerk suggested to add an additional meeting for Finance and HR to see results of the budget they had input in setting.
8. FOI request received for Pingle handover documents. The clerk informed MOP that this is ELDC who dealt with the handover of this asset.
9. Cllr Bowen reported that a trip to Boston Bowl has been arranged for the youth club as not all will want to do D of E award. The clerks will arrange this.

**To resolve to move into closed session-** (if required) Under the Public Bodies (admissions to meetings) Act 1960 and the Local Government Act 1972, ss 100 and 102

Proposed by Cllr Donnellan, Seconded Cllr Johnson, all voted in favour **RESOLVED.**

**Closed session items:**

- a) Report from HR and Finance committee – see notes from meeting.

The clerk reported that the staff appraisals went well for all staff members and circulated the documented appraisal. The clerks are working on any comments/ issues which have arisen from them.

The purchase of a council mobile phone contract with a call diversion package so clerk can answer the phone while out of the office was discussed.

Proposed by Cllr Olive, Seconded Cllr Walker, 9 voted in favour, Cllr Moorhouse objected. Proposal carried **RESOLVED.**

- b) Employment considerations arising from the HR and finance meeting held.

Proposed by Cllr Donnellan, Seconded Cllr Olive, all voted in favour for one additional maintenance employee to be hired, on a 3-month trial period, **RESOLVED.**

Proposed by Cllr Bannister, Seconded Cllr Bowen, all voted in favour for the clerks to get a temporary member of staff to help set up account/ budgets, **RESOLVED.**  
Both of these will be with immediate effect.

- c) To discuss quotes for MUGA x 3 and confirm a contractor.

Proposed by Cllr Donnellan, Seconded Cllr Walker, all voted in favour for Smiths Sports and Civils to carry out works, **RESOLVED.** Cost of contract £39,942.38  
Proposal to use funds held in Multi Use Games Area account to help pay for the LED lighting upgrade, Cllr Olive, seconded by Cllr Donnellan **RESOLVED**